



# COBALT ENTERPRISES APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer

Name: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_  
Last First M.I.

Address: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
Street City State Zip

Position applied For: \_\_\_\_\_ Referral Source: \_\_\_\_\_

Are you at least 18 years of age?  Yes  No  
Are you a U.S. Citizen or legally authorized to work in the U.S.?  Yes  No  
Have you been convicted of a felony?  Yes  No

Have you served time in a correctional Institution within the past 10 years?  Yes  No  
If yes, describe \_\_\_\_\_

Date you are able to start work: \_\_\_\_\_

May we contact your current employer?  Yes  No

Are you on layoff status or subject to recall elsewhere?  Yes  No

Pay Expected: \$\_\_\_\_\_ per \_\_\_\_\_

If hired, how long do you plan to continue working for the company? \_\_\_\_\_

Do you wish to work:  Full-time  Part-time  
 Temporary

If applying for a job that requires one, do you have a valid driver's license?  Yes  No  
Do you smoke?  Yes  No  
Have you previously applied with us?  Yes  No  
When \_\_\_\_\_

Have you previously worked with us?  Yes  No  
When \_\_\_\_\_

Are any of your records under a different name?  Yes  No  
If so, what name \_\_\_\_\_

Do you have any relatives working for us?  Yes  No  
If so, who? \_\_\_\_\_

Is there any reason you might be unable to meet our attendance requirements?  Yes  No  
If yes, please explain \_\_\_\_\_

Are you willing and available to work?  On call  
 Days  Evenings  Nights  
 Overtime  Weekends  Holidays

EDUCATION/ TRAINING	Name and Location of School	Did You Graduate ?	Subjects Studied
High School			
College			
Other Training (particularly that led to license or certification)			

Are or do you plan on taking additional training/educational courses? If so, what? \_\_\_\_\_

### SKILLS / ABILITIES:

List any machines you are skilled in using: \_\_\_\_\_

List any skills or abilities you have which are pertinent to the position, including hobbies or related interests: \_\_\_\_\_

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**JOB REQUIREMENTS**

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Will you be able to perform the essential functions of the job, with or without reasonable accommodation?

Yes       No

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**PLEASE LIST WORK EXPERIENCE, INCLUDING MILITARY AND VOLUNTEER EXPERIENCE**

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**Present or Last Employer:**

Address: \_\_\_\_\_ Phone: (       ) \_\_\_\_\_

Start Date: \_\_\_\_\_ Leaving Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

Job Title & Duties: \_\_\_\_\_

Why Did You Leave? \_\_\_\_\_

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**Previous Employer:**

Address: \_\_\_\_\_ Phone: (       ) \_\_\_\_\_

Start Date: \_\_\_\_\_ Leaving Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

Job Title & Duties: \_\_\_\_\_

Why Did You Leave? \_\_\_\_\_

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**Previous Employer:**

Address: \_\_\_\_\_ Phone: (       ) \_\_\_\_\_

Start Date: \_\_\_\_\_ Leaving Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

Job Title & Duties: \_\_\_\_\_

Why Did You Leave? \_\_\_\_\_

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**PERSONAL REFERENCE**

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**Name:** \_\_\_\_\_ Phone: (       ) \_\_\_\_\_

Address: \_\_\_\_\_

Occupation: \_\_\_\_\_ How Long Known: \_\_\_\_\_

Note: Pursuant to the Immigration Reform and Control Act, all new employees must present acceptable documents verifying identity and authorization to be employed in the United States.

**AUTHORIZATION and CERTIFICATE**

I hereby certify that the statements made on this application are correct. I also certify that I have read the job description and can perform the essential job functions, with or without reasonable accommodation. I understand inclusion of a false or misleading statement is grounds for rejection of my application or for termination from Cobalt Enterprises, if I am employed. Further, I hereby authorize Cobalt Enterprises to obtain background information on my history relevant to this position including contact with past employers, schools, references, driving record, any social media and criminal convictions. I release Cobalt Enterprises and my previous employers from all liability in connection with the release of such information, and hold harmless Cobalt Enterprises, its officers, and employees from any claim or loss arising from such release.

Signature \_\_\_\_\_ Date \_\_\_\_\_

(Application will remain active for 30 days)



# COBALT ENTERPRISES

## Applicant Self Identification

Cobalt Enterprises is an equal opportunity employer. Applicants for employment are invited to participate in the affirmative action program by reporting the EEO identification group that best applies. In extending this invitation, we advise you that: (a) applicants are under no obligation to respond but may do so in the future if they choose; (b) responses will remain confidential within the human resource department; and (c) responses will be used only for the necessary information to include in our affirmative action program. We value diversity and actively encourage women, minorities, veterans and disabled employees to apply.

Refusal to provide this information will have no bearing on your application and will not subject you to any adverse treatment.

Name: \_\_\_\_\_  
(Please Print)

Position Applied For: \_\_\_\_\_  
(Please Print)

### Applicant Self-Identification

Please check the EEO Identification Group that **best** applies to you:

**Hispanic or Latino:** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

- OR -

**White (Not Hispanic or Latino):** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

**Black or African American (Not Hispanic or Latino):** A person having origins in any of the black racial groups of Africa.

**Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino):** A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

**Asian (Not Hispanic or Latino):** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

**American Indian or Alaska Native (Not Hispanic or Latino):** A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.

**Two or More Races (Not Hispanic or Latino):** All persons who identify with more than one of the above races, excluding those who identify themselves as Hispanic or Latino.

Gender:  Male  Female